



**STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
FLEET MANAGEMENT OFFICE**

BRIM Vehicle Reporting

Instructions:

- Go to www.state.wv.us/brim
- Click on *Underwriting* icon on the right side of the screen
 - Log in: (use agency FEIN#)
 - Password: wvbrim
- Go to section three:
 - Updated New Vehicle Information